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LaSalles Woods Association of Owners Inc.  
Scheduled Board of Directors Budget meeting 3/12  
March 12, 2015  
LSW Offices

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PRESENT: Vice President Michelle Hardman, board member Ken Todd, board member Blake Pell, property manager Bill Richardson, Secretary/Treasurer Jay Kohlmeier, guests Larry Hardman, James and Shari Penticuff and Allen Tillerson.

President John Bernstein absent, Vice President Michele Hardman presiding.

The meeting was called to order at 7:05 PM.

Previous meeting minutes reviewed, Michele moved to approve minutes, seconded by Jay, all in favor.

Jay presented treasurers report.

- Reviewed financial reports, check register, and receivable aging report.
- It was suggested the Budget Performance report reflect current month actual figures in addition to the year to date figures.
- Discussed imbalances in Building Maintenance due to vent cleaning /repairs.
- Waste Removal budget line item needs to be corrected.
- Bank accounts: General fund is \$73,663.84; Reserve savings fund is \$127,904.36.

Bill Richardson presented Property Managers Report

- Updated and current proposed unit maintenance expense request and website requests.
- Discussed pool maintenance and leak issue. Bill proposed to have Aqua Pro perform a new leak preventive procedure in the next couple of weeks. Baby pool closure discussed. Ken moved to approve and adopt Bill's Pool Maintenance and leak repair proposal, seconded by Blake.

Michele reviewed committee progress.

- Discussed siding progress, including unit 16 repairs.
- Pest control discussed, including feral cat problem
- Website maintenance request status discussed. Working to stay current.
- Association income under consideration by committee members.
- Pool committee updated board as previously mentioned in maintenance report.
- Hazardous material committee report discussed hazardous material and items recycling process.

Michele reported on the Trash Removal bid issue. D & D wasted removal provided a bid of \$852/month, and Republic provided a bid of \$825/month. Jay moved to approve the Republic bid; Ken seconded the motion, all in favor.

Jay reported on the board Corporate Resolution and Signature Card policy and check signing procedure. A temporary letter instruction was written for the purpose of allowing only one signature from any board member for check signing approval. This was created to assist in the absence of a second signature as previously stated in the Corporate Resolution and Signature Card.

Bill introduced proposal to remove ground covering and install an irrigation system around Unit 4 for the purpose of snake control. Estimated cost to be around \$6,000.

Annual Board of Directors Meeting on April 18 reviewed.

Jay discussed a noise complaint from members in his building.

Meeting adjourned.